

# Yealink SIP-T54W – Key Legend

## (Office phone)



1. **Phone Screen** – Shows a screen with backlight that enables you to view menus and data.
2. **Power LED indicator** – call/message/phone status. Solid red: the phone is initializing. Fast flashing red: the phone is ringing. Slowly flashing red: received a voice mail. Slowly flashing red every 3 seconds: phone enters the power saving mode.
3. **Line Keys** – Access your phone lines and features.
4. **Soft Keys** – Access the function displayed on the screen above the soft keys. The soft keys change depending on what you are doing at the time.
5. **Keypad Keys** – Allow you to enter numbers, letters, and special characters. If a menu item has an index number, you can use the keypad keys to select the item.
6. **Headset Key** – toggles the headset mode on or off. The LED indicator glows green when the headset mode is activated.
7. **Mute Key** – Toggles the microphone on or off. The LED indicator glows red when the mute feature is activated.
8. **Message Key** – Allows to access your voicemail.
9. **Hold Key** – Places a call on hold or resumes a held call
10. **Redial Key** – Redials a previously dialed number.
11. **Transfer Key** – Transfers a call
12. **Speakerphone Key** – Toggles the speakerphone mode on and off. The LED indicator glows green when the speakerphone is activated.
13. **Volume Keys** – Adjust volume of the handset, headset, and speaker
14. **Navigation Keys** – Scroll through information and options on the screen, OK to confirm.
15. **Cancel Key** – Cancels actions or rejects an incoming call.